



# AUTOMOBILE REPAIR SHOP MANAGER

*Posted on November 11, 2024*

**Company Name:** Mainland Lube Express Service Ltd.

**Job Expires:** 2025-05-10

**Hours Per Week:** 32

**Job Salary:** 41

Mainland Lube Express Service Ltd. located at 6734 King George, Surrey, British Columbia V3W 4Z5 urgently requires one Permanent & Full Time Automobile Repair Shop Manager. We welcome and encourage Youth, New immigrants, and Aboriginal people to apply.

Duties:

- Supervise staff and allocate tasks.
- Assess and enhance customer service while addressing customer inquiries and concerns.
- Oversee and assess the operations of business involved in retail sales.
- Manage staffing needs, including training, hiring and retaining employees.
- Identify and negotiate with vendors as needed to purchase inventory pertaining to car repair for resale.
- Develop budgets, approve expenses, and track revenue.

Minimum education: Completion of secondary school is required.

Minimum Experience: Minimum 1 year of related work experience is required.

Number of Positions: 1

Salary: \$41.00/hour (Minimum 32 hrs/week).

Please send your resume to [hr.mainlandmotors@gmail.com](mailto:hr.mainlandmotors@gmail.com)

