

## **CLEANING SUPERVISOR**

Posted on February 6, 2025

Job Expires: 2025-08-05 Job Location: Surrey Hours Per Week: 40

Job Salary: \$30

Seneca Building Maintenance Ltd., located at Unit 201, 8334 128 Street, Surrey BC V3W 4G2 is looking for 1 full-time Cleaning Supervisor to join their team as soon as possible.

## Description:

Position: Cleaning Supervisor

Position Available:1 Wage: \$30.00 per hour

Duration: 40 hours per week

Terms of Employment: Permanent, Full-time Anticipated start date: As soon as possible

Work Location: Unit 201, 8334 128 Street, Surrey BC V3W 4G2

## Job Duties:

- Train or arrange for training of cleaning staff
- · Supervise and co-ordinate activities of workers
- · Inspect sites or facilities to ensure safety and cleanliness standards
- Prepare budget and cost estimates
- · Recommend or arrange for additional maintenance services
- · Maintain financial records
- · Receive payment for specialized cleaning jobs
- Assist cleaners in performing duties
- · Co-ordinate work activities with other departments
- · Establish work schedules

## Job Requirements:

Education: Completion of secondary school is required Experience: At least 1-2 years of experience is required

Language: English (Oral and Written)

Work Conditions and Physical Capabilities: Fast-paced environment, Combination of sitting,





standing, walking, Standing for extended periods, Physically demanding Personal Suitability: Effective interpersonal skills, Flexibility

How to Apply:

Contact only by sending emails at: career@senecacleaning.com, No phone calls or personal visits are allowed before the interview. Selected candidates would be contacted for one to one interview.

