

ASSISTANT MANAGER

Posted on March 10, 2025

Job Expires: 2025-09-06 Job Location: Victoria, BC Hours Per Week: 30-40 Job Salary: \$\$36.65 Per Hour

Uptown Bistro located at 400 Boleskine Road, Victoria, BC, V8Z 1E4 is looking for an Assistant Manager. The candidate must have at least High School Education. The applicant is also required to have at least 1 year of relevant experience or degree/diploma in the relevant field. Pay per hour will be \$36.65 and this is a full-time position for at least 30-40 hours a week. We are seeking an individual who has the capability to independently manage the restaurant operations efficiently.

Some of the job duties are listed below which are not limited to:

- \cdot Plan, organize, direct, control and evaluate daily operations
- \cdot Negotiate arrangements with suppliers for food and other supplies
- \cdot Organize and maintain inventory
- \cdot Set staff work schedules and monitor staff performance \cdot
- · Address customers' complaints or concerns.
- \cdot Recruit, train and supervise staff

Interested candidates can email their resumes at boleskinebistro@hotmail.com or mail them to 400 Boleskine Road, Victoria, BC, V8Z 1E4.

